

Northern Virginia Therapeutic Riding Program (NVTRP)
Paid Intern Position Description

Title: Summer Camp Assistant

Reports To: Program Director, Director of Volunteer Services, Equine and Facilities Manager

Hours: 30 hours per week, M-F 8:00-2:00, 7/5/17-8/11/17

Goals: Intern will gain valuable experience in overall management of a therapeutic riding facility and program

Qualifications: Must be organized, have advanced horse experience, desire or experience in teaching horseback riding, collaborative, and positive interpersonal skills

Specific Projects:

- Attend volunteer training class presented by NVTRP
- Warm up/exercising therapeutic riding horses
- Volunteer management
- Help with lessons/teach
- Facility maintenance and repair
- Horse health and equipment organization
- Camp administrative tasks
- Other projects as assigned

Nature of Work: Physically active, outdoors in summer weather

Supervision: The intern will report to the Program Director, Director of Volunteer Services and Equine and Facilities Manager, but will also work with Instructors and Day Coordinators